

# Regional Stormwater Program

**Management Team Meeting Agenda  
Commissioner's Chambers  
March 12, 2012  
3:00 – 5:00 pm**

- 1. Public Comment**
- 2. Public Education and Outreach**
  - Draft Annual Report
- 3. Public Involvement & Participation**
- 4. Illicit Discharge Detection & Elimination**
  - Storm drain markers
- 5. Construction/Post Construction Site Stormwater Runoff**
  - Review construction permits
- 6. Operation & Maintenance**
  - Port Roads
- 7. Finance**
  - Review current spending and revenue
- 8. Documentation**
  - 6-year plan – eligible projects, statute
- 9. Next Meeting** - April 9, 2012, 3:00 – 5:00 pm, Commissioner's Chambers





# Regional Stormwater Program

P.O. Box 160

135 2<sup>nd</sup> Street

Asotin, WA 99402

509-243-2074

Fax 509-243-2003

## Management Team Meeting Notes February 27, 2012

### ATTENDANCE

#### Management Team Voting Members:

Keith Delzer	City of Asotin
Jim Martin	City of Clarkston Public Works Director
Jim Bridges	Asotin County Public Works Director
Eric Hasenoehrl	Keltic Engineering (City of Asotin)
George Nash	City of Clarkston

#### Non-Voting Members:

Cheryl Sonnen	Regional Stormwater Program Coordinator
Jane Risley	Deputy Prosecuting Attorney

### Public Comment

During public comment, the following questions/comments were made.

A member of the public commented that Keith Delzer did a wonderful job as the facilitator at the last meeting.

A question was asked at the previous meeting about the equipment repair & replacement (ER&R) fund for the stormwater sweeper. Cheryl reviewed a memo regarding how the ER&R rate was developed and how the fund is paid through the utility budget. Equipment was identified as an eligible expense in the utility budget so a transfer is made on a quarterly basis into the ER&R fund. The entities are reimbursed for their labor when using the stormwater sweeper.

A question was asked at the last meeting about the grants that are still active and when they expire. At this time the only grant that is active is the capacity grant, which ends 6/30/12. Ecology will award another \$50,000 per permittee and an amendment will be made which increases the grant amount by \$150,000 and extends the term to 6/30/12. The capacity grant is used to implement the NPDES permit.

### Stormwater Management Team Responsibilities

The six elements of the National Pollutant Discharge Elimination System (NPDES) Phase II Permit are listed below. By agreement, the Cities of Asotin and Clarkston and County of Asotin have assigned the day to day task of complying with these requirements to the



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City of Asotin



City of Clarkston

Stormwater Management Team. The Team will address the six elements below at each meeting, as well as administrative issues for recommendations to their legislative bodies.

**1. Public Education and Outreach**

Nothing to report.

**2. Public Involvement and Participation**

Nothing to report.

**3. Illicit Discharge Detection and Elimination**

Cheryl reviewed the illicit discharge education posters developed to meet the IDDE training requirements. She will provide the poster to each department whose job takes them out into the permit area. The poster gives examples of what an illicit discharge is and asks that Cheryl be contacted to follow up on anything that is identified.

Cheryl also developed an illicit discharge flyer to be available at the Fair and Alive After Five events as well as included in the display racks. There were no changes recommended to the flyer.

Cheryl discussed installing storm drain markers on all the catch basins and drywells in the permit area. The marker will be installed during regular inspections of the stormwater system. She will get a cost estimate for the next meeting. Jim Martin asked about using a stencil instead. After discussing the pros and cons of both stencils and markers, it was agreed that Cheryl should get a price for both. Eric advised that as part of the general construction permit close out some entities are requiring that the contractor install the markers on drains they install as part of their projects.

**4. & 5. Construction and Post-Construction Site Stormwater Runoff Control**

The current construction permits were reviewed. The Management Team asked that the 2011 and 2012 permits be separated to show the fees collected by year.

Cheryl reviewed the status of the contract with Pete Vaughn for developing the construction training. The Board delayed discussing the contract until Jim Bridges was on board. It will go to the Board at the 3/5/12 meeting. Cheryl reviewed the survey and results she conducted at the contractor training in Kennewick. The results show that developing a half-day class and charging \$25 - \$50 is reasonable. Incentives were discussed by the Management Team. The cost and incentives will be discussed more fully once the materials are developed.

**6. Operation & Maintenance/Good Housekeeping**

The O&M plans are completed. They can be posted to the website, but it is not required. The Management Team would like to review the plans before they are posted. Cheryl will email the plans and provide hard copies to those that want them. Keith asked Cheryl to check the link on the City of Asotin page to the stormwater page because he doesn't think it is working.

Cheryl reviewed the grant list. The capital grant funds from Ecology were reduced from \$30 million to \$8 million. Clarkston's bubble up retrofit grant was funded but the applications from Asotin and Asotin County were not.

The application for an in-line camera to inspect the pipes in the stormwater system submitted for Ecology's grants of regional or statewide significance (GROSS) was not funded. Jim Bridges discussed the option of using a pole camera. It has an effective range of 400 feet and can record what it sees. The cost is less than an inline camera. Jim will set up a demonstration.

Keith Delzer advised that the sweeper policy as it is currently written is not in sync with what is actually happening. He asked about the maintenance log being filled out and Cheryl advised that the log was now with the sweeper. Keith also asked who should be performing the maintenance. The County is identified as being responsible for the regular maintenance because they have the staff and facilities. Each department should clean the sweeper after every use but the Management Team agreed that regular maintenance will be performed by the County and no changes need to be made to the policy. The City of Asotin will clarify the policy with their staff.

## Finance

The financial statements were reviewed. A question was asked why the revenue the County has received from utility fees seems to be about one-third of the projected revenue. Cheryl advised that the County has received some annual payments in the first quarter so it looks out of proportion.

The fuel charges under ER&R were also reviewed. Each entity will be reimbursed for the fuel required to operate the stormwater sweeper.

Delinquency policy – Basically, the policy states that any delinquencies that occur from any entity will be accounted for at the end of the year by reducing the amount allocated to the capital reserve account by the delinquent amount. Jane advised that the County's CFO didn't like the policy as written. She has questions about how to fund the capital account in 2012 if delinquencies are paid in 2013. The Management Team discussed the policy and the consensus is that the policy is a good one and they will take it to the elected officials. Cheryl will change any of the permissive words to mandatory words (i.e., change "can fund" to "will fund").

## Documentation

The 6-year plan was discussed. The goal was to have a list of projects from each entity by the end of February. There was discussion whether the plan was required. It is not required by the Phase II permit but it may be required by statute. Cheryl will provide information about what is eligible for capital funding, such as assessments or studies and Jane will research whether the plan is required. Everyone agreed that having a plan in place is a good idea because it provides information to the public about where the money is going and gives us an advantage in funding arenas.



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City of Asotin



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## Other Items

- The County is billing Lori's time exclusively to the capacity grant and it was recommended that the time she spends taking care of the County's utility bills be accounted for separately. This will be in line with other entities being reimbursed for their billing time from the utility fees.
- The Port of Clarkston dropped off a letter at the beginning of the meeting requesting that the ERUs on their roads be reduced because of the in-kind work they are performing. Jim Martin would like to discuss this at the next meeting.

## Action Items:

- Cheryl will get cost estimate for drain markers and stencils.
- Cheryl will contact City of Asotin regarding the link to the stormwater web page.
- O&M plan will be provided to the Management Team for review.
- Jim Bridges will schedule a demonstration for a pole camera.
- The City of Asotin will work with their staff to clarify daily versus regular maintenance of the stormwater sweeper.
- Cheryl will update permissive language in the delinquency policy and send it out to the Management Team.
- Cheryl will provide information on eligible capital projects. Jane will review statutes.
- Draft annual reports will be available for review at the March 12, 2012 meeting.



Asotin County



City of Asotin



City of Clarkston

Serving:

<b>I. Permittee Information</b>	
Permittee Name	Permittee Coverage Number
Contact Name	Phone Number
Mailing Address	
City	State          Zip + 4
Email Address	

<b>II. Regulated Small MS4 Location</b>	
	<b>Entity Type:</b> Put an X in the box that applies County          City/Town          Other
Jurisdiction	
Major Receiving Water(s)	

<b>III. Relying on another Governmental Entity</b>	
<p>If you are relying on another governmental entity to satisfy one or more of the permit obligations, list the entity and briefly describe the permit obligation(s) they are implementing on your behalf below. <i>Attach a copy of your agreement with the other entity to provide additional detail (unless previously submitted).</i></p>	
<b>Name of Entity:</b> Asotin County Regional Stormwater Program	<b>Permit Obligation(s):</b> Public Education & Outreach
	Public Participation
	Illicit Discharge Detection & Elimination
	Construction / Post-Construction Stormwater Reporting, Training Good Housekeeping

## IV. Certification

**All annual reports must be signed and certified by the responsible official(s) of permittee or co-permittees.** Please print and sign this page of the reporting form and mail it (with an original signature) to Ecology at the address noted below. An electronic signature will not suffice.

I certify under penalty of law, that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that Qualified Personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for willful violations.

Name _____	Title _____	Date _____
Name _____	Title _____	Date _____
Name _____	Title _____	Date _____
Name _____	Title _____	Date _____
Name _____	Title _____	Date _____

**VI. Status Report Covering Calendar Year 2011****Jurisdiction: Asotin County**

PLEASE label information in any attachments with corresponding question numbers.

PLEASE fill out your jurisdiction name in line 1 above.

PLEASE refer to the INSTRUCTIONS tab for assistance filling out this table.

For additional clarification on how to answer questions, put cursor over cell with red flagged corners.

PLEASE review your work for completeness and accuracy. Save this worksheet as you go!

Question	Y/N/ NA	Comments (50 word limit)	Name of Attachment & Page Number, if applicable
1 <b>Attached</b> annual written update of Permittee's Stormwater Management Program (SWMP), including applicable requirements under S5.A.3 and S9.	Y	Stormwater Management Plan can be found at <a href="http://www.asotincountystormwater.com/Annual-Reports.html">http://www.asotincountystormwater.com/Annual-Reports.html</a>	
2 <b>Attached</b> a copy of any annexations, incorporations or boundary changes resulting in an increase or decrease in the Permittee's geographic area of permit coverage during the reporting period, and implications for the SWMP as per S9.E.3.	Y	Asotin County Commissioners reduced the permit boundary to the 2000 Census-defined urbanized area.	map, resolution
3 Tracked or estimated the cost of development and implementation of the SWMP. (S5.A.4.a.ii)	Y	Stormwater program purchased a database to track activities and costs of program implementation. Monthly income and expense report reviewed by the Management Team.	
4 Developed and fully implemented a public education and outreach strategy designed to reach all of the identified target audiences. (S5.B.1.b)	Y		
4a <b>Attached</b> a description of the number and type of public education and involvement activities (S5.B.1.b)	Y	Draft attached.	



Question		Y/N/NA	Comments (50 word limit)	Name of Attachment & Page Number, if applicable
5	Implementing a program or policy with opportunities for the public to participate in the decision making processes involving the development, implementation, and updates of the SWMP. (S5.B.2.a and S9.E.2.c)	Y	A public hearing was conducted for the permit boundary change on October 24, 2011. The Stormwater Management Team meets on a monthly basis to review the day-to-day activities of the stormwater program and make recommendations on policies related to the program. Management Team meetings are advertised with other municipal meeting notices in the Lewiston Tribune.	
6	Made the most current version of the SWMP available to the public. If posted on website, list address in <i>Comments</i> field. (S5.B.2.b)	Y	2011 SWMP is posted on the website.	<a href="http://www.asotincountystormwater.com/Annual-Reports.html">http://www.asotincountystormwater.com/Annual-Reports.html</a>
7	Completed at least two-thirds of the map of your MS4. (S5.B.3.a)	Y	The Regional Stormwater Program completed mapping for Asotin County and the cities of Asotin and Clarkston.	
7a	<b>Attached</b> a summary of the status of the mapping and updated storm drainage infrastructure information; do not include the map. (S5.B.3.a)	N/A		
8	Developed and fully implemented an ongoing program to detect and address non-stormwater discharges to the MS4, including spills and illicit connections. (S5.B.3.c.i through iv)	Y	The Stormwater Program coordinator is currently the only staff responding to calls.	
9	Field assessed at least three high priority water bodies to verify outfall locations and detect illicit discharges. (S5.B.3.c.ii)	Y	There is only one water body in the Asotin County permit boundary. Outfalls were assessed during mapping. No illicit discharges detected.	
9a	<b>Attached</b> a summary of outfalls and illicit discharges discovered, and actions taken to eliminate the illicit discharges. (S5.B.3.c.ii)	Y	No illicit discharges discovered.	Map of Asotin County outfalls.
10	Distributed appropriate information to target audiences to inform public employees, businesses, and the general public of hazards associated with illicit discharges. (S5.B.3.d.i)	Y	Display racks set up in Asotin County Courthouse, County Annex building, Asotin City Hall and Clarkston City Hall contain information about illicit discharges. Information provided at outreach booths throughout the year.	

Question		Y/N/ NA	Comments (50 word limit)	Name of Attachment & Page Number, if applicable
11a	Publicized a hotline or other local telephone number for public reporting of illicit discharges, including spills. (S5.B.3.d.ii)	Y	A flyer was developed and provided to residents at the outreach programs attended by the Stormwater Program. Phone number is 509-243-2071	
11b	<b>Attached</b> summary of hotline reports received and follow-up actions taken during the reporting period (S5.B.3.d.ii)	Y	In progress	
12	Provided adequate training to all staff responsible for identification, investigation, termination, cleanup, and reporting of illicit discharges and illicit connections. (S5.B.3.f)	Y	The Stormwater Program coordinator is currently the only staff responding to calls.	
13	Provided training to all municipal field staff that as part of their normal job responsibilities might come into contact with or otherwise observe an illicit discharge or illicit connection to the MS4, including office personnel who might receive reports of illicit discharges. (S5.B.3.g)	N	Part of G20 letter. In progress.	
14	Adopted and implemented procedures for IDDE program evaluation and assessment. (S5.B.3.e)	Y		
14a	<b>Attached</b> summary of numbers and types of illicit discharges identified; inspections made; and any feedback received from public education efforts. (S5.B.3.e)	N/A	Same as 11b??	
15	Adopted and implemented procedures for construction site plan review. (S5.B.4.b)	Y		
16	Reviewed <i>Stormwater Site Plans</i> including construction SWPPPs for new development and redevelopment projects.	Y	Avista Utility pipeline project.	
16a	Number of site plans reviewed during the reporting period:		One - Large project. There were several medium size projects. The Permit only requires permits > 1 acre have SWPPP.	

Question		Y/N/ NA	Comments (50 word limit)	Name of Attachment & Page Number, if applicable
16b	Number of SWPPPs reviewed during the reporting period:		One	
16c	Number of site plans approved during the reporting period:		One	
17	Adopted and implemented procedures for site inspection and enforcement of construction stormwater pollution control measures. (S5.B.4.c)	Y		
18	Provided adequate training for all staff involved in permitting, plan review, field inspection and enforcement for construction site runoff control. (S5.B.4.b.i and S5.B.4.c.ii)	Y	The Stormwater Program coordinator is currently the only staff responsible for site inspections and enforcement. She is CESCL certified.	
19	Inspected construction-phase stormwater controls at new development and redevelopment projects. (S5.B.4.c.iii)	Y		
19a	Number of sites inspected during the reporting period:		One	
19b	Number of enforcement actions taken during the reporting period:	N/A		
20	Provided information to construction site operators about training available on how to comply with requirements in Appendix I and the BMPs in the <i>Stormwater Management Manual for Eastern Washington</i> , or an equivalent document. (S5.B.4.d and S5.B.5.e)	Y	Developed flyer for contractors, developers, etc., that outlines the County's permit requirements for medium and large projects, along with information regarding Ecology's construction stormwater permit and available training opportunities. Also, The Stormwater Program website was updated with this information. You can view the information at <a href="http://www.asotincountystormwater.com/Contractors.html">http://www.asotincountystormwater.com/Contractors.html</a> . CESCL recertification training was offered in Asotin County. Additionally, the Construction Field Guide was provided to contractors when they applied for stormwater construction permits.	

Question		Y/N/NA	Comments (50 word limit)	Name of Attachment & Page Number, if applicable
21	Adopted and implemented procedures for post-construction site plan review. (S5.B.5.b)	Y		
22	Adopted and implemented procedures for post-construction site inspection and enforcement of post-construction stormwater control measures. (S5.B.5.c)	Y		
23	Inspected post-construction stormwater controls, including structural BMPs, at new development and redevelopment projects. (S5.B.5.c)	N/A	Avista Utility pipeline project didn't include any post-construction stormwater controls.	
23a	Number of sites inspected during the reporting period:	N/A		
23b	Number of structural BMPs inspected at new development and redevelopment sites during the reporting period:	N/A		
23c	Number of enforcement actions taken during the reporting period:	N/A		
24	Inspected structural BMPs at least once during installation. (S5.B.5.c.ii)	N/A		
24a	Number of structural BMPs inspected during installation during the reporting period:	N/A		
25	Provided adequate training for all staff involved in permitting, planning, review, inspection and enforcement for post-construction stormwater control. (S5.B.5.d)	Y	The Stormwater Program coordinator is currently the only staff responsible for site inspections and enforcement. She is CESCL certified.	
26	Developed and fully implemented the Operation and Maintenance plan for municipal operations. (S5.B.6.a)	N	G20 letter	

Question		Y/N/ NA	Comments (50 word limit)	Name of Attachment & Page Number, if applicable
27	Inspected stormwater treatment and flow control facilities owned or operated by the Permittee at least once. (S5.B.6.a.i)	Y	Inspected during mapping process.	
27a	Number of known facilities:		25	
27b	Number of facilities inspected during the reporting period:		25	
28	Have NPDES permit coverage for stormwater discharges for all applicable construction projects and industrial facilities. (S5.B.6.a.i)	Y	The Regional Landfill has an industrial permit. The Tenmile Bridge project has a construction stormwater permit and a SWPPP.	
29	Conducted spot checks of stormwater facilities after major storms. (S5.B.6.a.ii)	N/A		
30	Provided adequate training for staff with primary construction, operations, or maintenance job functions that are likely to impact stormwater quality. (S5.B.6.b)	Y	SWPPP training provided in 2010. Updated training available in 2012.	
31	<b>Attached</b> information identifying the BMP(s) selected for runoff treatment BMP effectiveness, and describes that status of identification of sites, if applicable. (S8.C.2.b)	N/A	Below population threshold.	
32	Notified Ecology of the failure to comply with the permit terms and conditions within 30 days of becoming aware of the non-compliance. (G20)	Y	G20 letter	
33	Notified Ecology immediately in cases where the Permittee becomes aware of a discharge into or from the Permittee's MS4 which could constitute a threat to human health, welfare, or the environment? (G3)	N/A		

Question		Y/N/ NA	Comments (50 word limit)	Name of Attachment & Page Number, if applicable
34	Took appropriate action to correct or minimize discharges into or from the MS4 which could constitute a threat to human health, welfare, or the environment. (G3.A)	N/A		
35	<b>Attached</b> a summary of the status of implementation of any actions taken pursuant to S4.F and the results of monitoring, assessment, and evaluation efforts conducted during the reporting period. (S4.F.3.d)]	N/A		

### Information Collection, S8.B.1 Description of Monitoring Studies

If applicable, you are required to provide information to fulfill permit requirement S8.B.1 in each annual report. You must describe any stormwater monitoring or studies conducted by you during the reporting period. If stormwater monitoring was conducted on your behalf, or if studies or investigations conducted by other entities were reported to you, you must briefly describe the type of information gathered or received during the reporting period.

Please note in row #1 of the table below if you have no information to report.

NOTE: Please limit your entries to 255 characters per cell. You may include additional information in your Supplemental Documentation attachment and reference it below with the page number.

### Information Collection

Briefly describe any stormwater monitoring, studies, or type of information collected and analyzed during the reporting period. (S8.B.1)	Who/how to contact for additional information?
1. N/A	
2.	
3.	
4.	
5.	
6.	

## VII. Information Collection, BMP Evaluation, and Monitoring

Complete Part B for all annual reports.

### B. SWMP Evaluation

You are required to assess the appropriateness of the BMPs you have selected to implement your SWMP. This evaluation is necessary to evaluate whether the MEP standard set by the permit is protective of water quality in your receiving water bodies. This assessment may be entirely qualitative. Answer **NA** if you are not yet implementing BMPs for a component of the SWMP. (S8.B.2 and S9)

Question	Y/N/NA	Comments (50 word limit)
1. Are the BMPs selected and implemented for Public Outreach appropriate to minimize pollutants in the MS4 to the MEP?		
2. Are the BMPs selected and implemented for Public Involvement appropriate to minimize pollutants in the MS4 to the MEP?		
3. Are the BMPs selected and implemented for Illicit Discharge Detection and Elimination appropriate to minimize pollutants in the MS4 to the MEP?		
4. Are the BMPs selected and implemented for Construction Stormwater Pollution Prevention appropriate to minimize pollutants in the MS4 to the MEP?		
5. Are the BMPs selected and implemented for Post-Construction Runoff Management appropriate to minimize pollutants in the MS4 to the MEP?		
6. Are the BMPs selected and implemented for Good Housekeeping for Municipal Operations appropriate to minimize pollutants in the MS4 to the MEP?		



## VII. Information Collection, BMP Evaluation, and Monitoring

Complete Part C for all annual reports.

### C. Changes in BMPs or objectives (S8.B)

If any of the BMPs or objectives is being changed, list the old BMP and objective, the new BMP and objective, and a justification for the change below. (S8.B.2., and S9)

NOTE: You may choose to attach additional documentation justifying Changes in BMPs or objectives. Note such attachments in the *Justification for change* field.

	Old BMP	Old Objective	New BMP	New Objective	Justification for Change
1					
2					
3					
4					
5					
6					
7					

## Public Involvement and Participation

***Develop a program to create opportunities for the public to participate in the decision making process involving the development, implementation, and update of the Stormwater Management Plan and associated ordinances.***

- SW Advisory Group - Public and stakeholder participation in the development and implementation of the Stormwater Management Plan
- Public hearings
- Public meetings

## Public Meetings and Public Hearings

1 <sup>st</sup> Q		Conducted hearing for Illicit Discharge Detection & Elimination ordinance to clarify the effective date. Advertised per policy.
		Commissioners conducted a public hearing on October 24, 2011 to discuss making changes to the stormwater program permit boundary. They took public comment and decided to change the boundary to the 2000 Census-defined urbanized area boundary to be effective 1/1/12.

## Stormwater Management Team Meetings

4/19/11	Answered questions from the audience, reviewed the budget, and discussed the permit boundary and bylaws.
6/13/11	Answered questions from the audience, reviewed the budget, and discussed the permit boundary, bylaws and possible changes to interlocal agreement language.
7/11/11	Answered questions from the audience, reviewed the budget, and discussed the permit boundary and sweeper policy.
8/30/11	Answered questions from the audience, reviewed the budget, and discussed the permit boundary, reviewed workload and set priorities and total quality management philosophy.
9/19/11	Answered questions from the audience, reviewed the budget, and discussed the permit boundary, and reviewed the Ecology funding cycle and possible projects.
10/17/11	Answered questions from the audience, reviewed the budget, and discussed best management practices for fire hydrant flushing and PUD well flushing.
11/14/11	Answered questions from the audience, reviewed the budget, discussed hiring consultant to develop operation and maintenance plans, reviewed construction permit fees, discussed PUD well flushing with PUD staff, and

	discussed how to handle delinquent utility fee payments.
11/2/11	Conducted Management Team budget subcommittee meeting to finalize the stormwater budget for inclusion at the County's budget hearing.
12/12/11	Answered questions from the audience, reviewed the budget, discussed the new Ecology Phase II draft permit workshop and hearing, received presentation from summer intern regarding mapping and development of flow network, discussed developing a training for contractors/builders that work on projects less than one acre and discussed Ecology grant cycle.

## Public Education and Outreach

### *Develop and implement a formal Public Education and Outreach (PE&O) Program*

- Distribute educational materials to the community about the impacts of stormwater discharges to water bodies and the steps that can be taken to reduce pollutants in stormwater.

#### Newspaper Articles

1/4/11	Judge rules on stormwater ballot title
1/22/11	Asotin, Whitman counties get stormwater grants
1/24/11	Clarkston votes face stormwater decision
1/25/11	Clarkston council delays funding action awaiting stormwater vote
2/9/11	Stormwater utility fails by wide margin in Clarkston
2/15/11	New stormwater plan presented
3/4/11	State agency flushes Clarkston's alternative stormwater proposal
3/17/11	Clarkston group submits revised stormwater plan
5/22/11	Stormwater workshop brings Clarkston parties together
5/17/11	Bid for stormwater utility billing awarded
6/7/11	Asotin County petition takes aim at stormwater policies
6/14/11	Clarkston Council rolls out utility ordinance
6/18/11	Clarkston still working on stormwater fee issue
6/28/11	Clarkston dumps stormwater utility
8/9/11	Clarkston council OKs adding stormwater fee to sewer bills
8/31/11	Authorities may adjust stormwater boundaries, cutting fees for some
9/19/11	Asotin County examines stormwater permit boundary lines
10/25/11	Stormwater boundary gets smaller
11/14/11	Stormwater team meets today in Asotin
11/22/11	Asotin County to hire a consultant for stormwater issues
12/8/11	State officials hear concerns about new stormwater rules

#### TV and Radio Interviews

3 <sup>rd</sup> Q	Participated as a guest on the Opinion Please! radio program to answer questions about the stormwater program.
4 <sup>th</sup> Q	Participated as a guest on the Opinion Please! radio program to answer questions about the stormwater program.

#### Advertising – Tribune

##### Public Notices

- Stormwater Advisory Group Development – Participants needed
- Joint Public Hearings – All ordinances
- CESCL Training

## Public Education and Outreach (continued)

### Public Events – Information Booth

#### Asotin County Fair

- Set up booth at Asotin County Fair, April 22 – 24, 2011 to provide information to the public.

#### Alive After Five – Clarkston

- Attended Alive After Five events in Clarkston on July 7, 2011 and August 5, 2011.

### Mass Mailing

### Presentations

### Other

Purchased 4 car wash kits for use for charity car washes - 4 car wash kits rented

Updated and reformatted website.

New address: [www.asotincountystormwater.com](http://www.asotincountystormwater.com)

Meeting information posted prior to meetings

Provided copies of all ordinances in public locations:

- Courthouse Annex
- Courthouse
- Clarkston City Hall
- Asotin City Hall
- Asotin County Library – Clarkston location
- Asotin County Library – Heights location

Posted current Stormwater Management Plan to website

Display racks with stormwater information, copies of ordinances, etc.

- Courthouse Annex
- Courthouse
- Clarkston City Hall
- Asotin City Hall

Construction Stormwater Permits

Permit .	Date	Project Address	Project Size	Project Units	Fees Paid	Jurisdiction	Status
12-3	2/9/2012	12 Snake River Road	8000	sf	\$ 225.00	Asotin	Active
12-2	1/18/2012	1326 Setlow Ct	7500	sq ft	\$ 225.00	County	Active
12-1	1/3/2012	2555 Remington Way	13000	sq ft	\$ 275.00	County	Active
<b>Totals</b>					<b>\$ 725.00</b>		
Permit .	Date	Project Address	Project Size	Project Units	Fees Paid	Jurisdiction	Status
11-03	1/27/2011	1324 Benjamin Street	15320	sf	\$ 275.00	County	Active
11-06	3/21/2011	1242 11th St	38000	sf	\$ 450.00	Clarkston	Active
11-09	4/21/2011	1117 18th Ave	8000	sq ft	\$ 225.00	County	Active
11-10	4/28/2011	1043 Libery Dr	5500	sq ft	\$ 225.00	County	Active
11-11	6/20/2011	608 2nd St, Asotin	6600	sq ft	\$ 225.00	Asotin	Active
11-12	7/11/2011	830 18th Ave	5000	sq ft	\$ 225.00	County	Active
11-13	7/18/2011	2335 Deer Pointe DR	8100	sq ft	\$ 225.00	County	Active
11-14	8/11/2011	1244 15th St	42000	sq ft	\$ 450.00	County	Active
11-15	9/6/2011	2202 Paul's Place	8025	sq ft	\$ 225.00	County	Active
11-16	9/27/2011	1446 Greco Dr	32400	sq ft	\$ 450.00	County	Active
11-17	11/7/2011	1915 Cherry Street	10000	sq ft	\$ 275.00	County	Active
11-19	11/22/2011	1740 Osborn Dr	18000	sq ft	\$ 275.00	County	Active
11-20	11/22/2011	2011 Marilyn Way	9000	sq ft	\$ 225.00	County	Active
11-21	12/1/2011	1980 Cherry St	15000	sq ft	\$ 275.00	County	Active
11-22	12/13/2011	1660 Swallows Crest Loop	4500	sq ft	\$ 225.00	County	Active
11-23	12/21/2011	Ben Johnson Road	0		\$ 275.00	County	Active
11-01	1/15/2011	Evans Road	26500	sf	\$ 350.00	County	Complete
11-02	2/1/2011	2206 6th Ave	14420	sf	\$ 275.00	County	Complete
11-04	3/3/2011	2330 Reservoirs Rd	5000	sf	\$ 225.00	County	Complete
11-05	3/23/2011	15th & Poplar St	20300	sf	\$ 350.00	Clarkston	Complete
11-07	3/17/2011	Evans Road	29255	sf	\$ 350.00	County	Complete
11-08	4/6/2011	Highway 129	4	ac	\$ 500.00	County	Complete
11-18	10/24/2011	808 Port Dr	35432	sq ft	\$ 450.00	Clarkston	Complete
<b>Totals</b>					<b>\$ 7,025.00</b>		

	A	B	C	D
1	<b>2012 Regional Stormwater Program</b>			
2	Revenue Budget			
3	3/8/2012			
4				
5	<b>Revenue</b>	Total Projected Revenue	Year to Date Rev	% Collected
6	Asotin County Utility Revenue	\$ 369,600.00	\$ 119,571.03	32%
7	City of Asotin Utility Revenue	\$ 42,100.00	\$ 6,979.56	17%
8	City of Clarkston Utility Revenue	\$ 352,453.00	\$ 55,813.62	16%
9	Other Revenue - Construction Permits	\$ 10,000.00	\$ 725.00	7%
10	Capacity Grant	\$ 70,709.36	\$ 33,782.49	48%
11	Misc Revenue			
12				
13				
14				
15				
16				
17	<b>Total Revenue</b>	<b>\$ 844,862.36</b>	<b>\$ 216,871.70</b>	<b>26%</b>

<b>FUND 460.000</b>	<b>Stormwater Operations 2012 Budget for Spending</b>	<b>Total Budget for Year - 2012</b>	<b>Year To Date Spent</b>	<b>YTD Percent Spent</b>	<b>Remaining Budget For Year</b>
<b>Payments Made through Accounts Payable (WinCams)</b>					
538.31.31	Supplies	\$ 5,000	\$ 4	0.1%	\$ 4,996
538.31.41	Billing Expenses - County	\$ 13,000	\$ 2,614	20.1%	\$ 10,386
538.31.4110	Legal services - City of Asotin	\$ 1,000	\$ 300	30.0%	\$ 700
538.31.4111	Legal services - City of Clarkston	\$ 2,000	\$ -	0.0%	\$ 2,000
538.31.4112	Legal services - Asotin County	\$ 6,000	\$ 1,308	21.8%	\$ 4,692
538.31.42	Communication	\$ 500	\$ 8	1.6%	\$ 492
538.31.43	Travel	\$ 2,000	\$ -	0.0%	\$ 2,000
538.31.44	Advertising,Education & Outreach	\$ 35,000	\$ 126	0.4%	\$ 34,874
538.31.4901	Misc costs	\$ 7,000	\$ 36	0.5%	\$ 6,964
538.31.4902	Training	\$ 4,000	\$ 324	8.1%	\$ 3,676
538.31.5110	Management Team - City of Asotin	\$ 7,500	\$ -	0.0%	\$ 7,500
538.31.5111	Management Team - City of Clarkston	\$ 12,500	\$ -	0.0%	\$ 12,500
538.31.4910	Ecology Phase II Permit Fees-Asotin	\$ 1,000	\$ -	0.0%	\$ 1,000
538.31.4911	Ecology Phase II Permit Fees-Clarkston	\$ 2,200	\$ -	0.0%	\$ 2,200
538.32.4126	Ecology Phase II Permit Fees-Asotin County	\$ 2,500	\$ -	0.0%	\$ 2,500
538.32.4128	Professional Service Capacity	\$ 25,500	\$ 19,554	76.7%	\$ 5,946
538.35.5110	City of Asotin O&M	\$ 6,000	\$ 247	4.1%	\$ 5,753
538.35.5111	City of Clarkton O&M	\$ 70,000	\$ -	0.0%	\$ 70,000
538.35.5112	Asotin County O&M	\$ 100,000	\$ 6,151	6.2%	\$ 93,849
538.36.5110	Billing Expenses - City of Asotin	\$ 10,500	\$ 875	8.3%	\$ 9,625
538.36.5111	Billing Expenses - City of Clarkston	\$ 25,000	\$ -	0.0%	\$ 25,000
538.38.49	B&O Tax	\$ 6,800	\$ 1,418	20.9%	\$ 5,382
594.38.6401	Other Equipment Rental	\$ 15,000	\$ -	0.0%	\$ 15,000
594.38.6402	Monitoring/Mapping Equipment	\$ 2,000	\$ -	0.0%	\$ 2,000
	<b>Salary and Benefits (per Timecard Distribution total costs)</b>				
538.31.10,22-28	Salary, Benefits Coordinator	\$ 52,000	\$ 8,728	16.8%	\$ 43,272
538.31.11,22-28	Salary, Benefits 5 FTE (Finance)	\$ 16,000	\$ 2,197	13.7%	\$ 13,803
538.31.12,22-28	Salary, Benefits, Fringe: 1 FTE (Inspector)	\$ 50,000	\$ -	0.0%	\$ 50,000
538.31.5112	Management Team/Admin - Asotin County	\$ 20,000	\$ 2,041	10.2%	\$ 17,959
538.32.4112	Mapping - Asotin County	\$ 5,000	\$ 3,656	73.1%	\$ 1,344
	All Employee Fringe Benefits	\$ 39,956	\$ 4,532	11.3%	\$ 35,424
	<b>Interfund Transfers (QUARTERLY JOURNAL ENTRIES)</b>				
538.38.45	Office Rental	\$ 4,000	\$ -	0.0%	\$ 4,000
538.38.92	PBX	\$ 400	\$ -	0.0%	\$ 400
538.38.95	ER&R - Stormwater	\$ 40,000	\$ -	0.0%	\$ 40,000
538.38.96	Insurance	\$ 6,000	\$ -	0.0%	\$ 6,000
538.38.99	Data Processing	\$ 2,000	\$ -	0.0%	\$ 2,000
538.38.4501	Vehicle ER&R	\$ 2,400	\$ 200	8.3%	\$ 2,200
			\$ -		
	<b>Transfers to Capital Reserve (amounts/process to be decided on later)</b>				
597.38.10	City of Asotin	\$ 16,880		0.0%	\$ 16,880
597.38.11	City of Clarkston	\$ 101,840		0.0%	\$ 101,840
597.38.12	Asotin County	\$ 111,300		0.0%	\$ 111,300
	<b>TOTAL EXPENDITURES</b>	<b>\$ 829,776</b>	<b>\$ 54,321</b>	<b>6.5%</b>	<b>\$ 775,455</b>
	<b>460.004 -Stormwater ER&amp;R</b>				
362.21.460	Revenue - Rental Rate	\$ 40,000	\$ -	0.0%	\$ 40,000
548.69.48	Expense - Maintenance	\$ 20,000	\$ -	0.0%	\$ 20,000
548.69.32	Expense - Fuel		\$ 65		\$ (65)